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## 研究生宿舍 小導師申請表 House Tutor of Postgraduate House Application Form

### (A) 個人資料 Personal Information

姓名 Name	中文拼音 Name in Pinyin
學生證號碼 Student I.D. Number	性別 Gender
出生年月 Date of Birth	籍貫 Native Place
學院 Faculty	主修專業 Major
累積平均積點 Cumulative GPA	呢稱 Name You Go By
於2018/2019 學年就讀年級 <input type="checkbox"/> 第一年碩士生 <input type="checkbox"/> 第二年碩士生 <input type="checkbox"/> 第三年碩士生或以上 Status in 2018/2019              First Year Master    Second Year Master    Third Year Master or Onwards <input type="checkbox"/> 第一年博士生 <input type="checkbox"/> 第二或第三年博士生 <input type="checkbox"/> 第四年博士生或以上 First Year PhD        Second or Third Year PhD    Fourth Year PhD or Onwards	
研究生宿舍地址 Address in Postgraduate House	
聯絡電話 Contact Number	電郵地址 Email Address

### (B) 特定能力調查(選填) Specific Competences Survey (Optional)

- ☐ 圖像/海報/多媒體設計 (請電郵作品檔案至 [sao.pgh@umac.mo](mailto:sao.pgh@umac.mo))      ☐ 微軟試算表函數(如 vlookup, pivot table)  
 Graphic/Poster/Multimedia Design (Pls send artworks to [sao.pgh@umac.mo](mailto:sao.pgh@umac.mo))      Microsoft Excel Functions (eg vlookup, pivot table)
- ☐ 攝影 (請電郵作品檔案至 [sao.pgh@umac.mo](mailto:sao.pgh@umac.mo))      ☐ 影音儀器設置和操作  
 Photography (Pls send artworks to [sao.pgh@umac.mo](mailto:sao.pgh@umac.mo))      Set up and manipulate Audio & Video system
- ☐ 即時口譯/國際文化和經歷      ☐ 網頁程式設計 (如 Dreamweaver/ Web CMS, etc.)  
 Simultaneous interpretation/ international cultures & experience      Website Design (e.g. Dreamweaver/ Web CMS, etc.)
- ☐ 建立和管理雲端數據處理/收集/共享系統 (如 Google Drive/ Oracle/ Salesforce, etc.)  
 Create and manage cloud-based data processing/collecting/sharing system (e.g. Google Drive/ Oracle/ Salesforce, etc.)
- ☐ 外語 (除英語, 廣東話, 普通話以外) \_\_\_\_\_      ☐ 其他 \_\_\_\_\_  
 Foreign languages (except English, Cantonese, or Mandarin) \_\_\_\_\_      Others \_\_\_\_\_

如選取了上述任一項, 請簡單說明你在該項能力上的一些技巧、經驗或心得。  
 Please briefly elaborate your skills, experience, or thoughts on the option(s) you have chosen above.

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**(C) 社團或工作經驗 Association or Working Experience in University or outside**

(如需更多空格填寫，請附上個人履歷 Please attached your own **Résumé** if you need more space for filling information)

學校/社團/公司名稱 Name of Uni./ Asso./Company	職稱 Position	工作類型範疇 Type of Works/ Tasks Achieved	時期 Period	
			由 From	至 To

**(D) 文章題目 Essay Question**

除了填寫上述申請表外，請以短文形式回答以下兩條問題。兩篇短文需以打印形式遞交，每篇不能多於 200 字。文字格式為 1.5 倍行高，12 點字形大小。請把短文隨此申請表格附上。

In addition to this application, please answer the following two questions in an essay format. Each answer should not exceed 200 words. Please format your answer as 1½ space, 12pt font, and attached to this application. The questions are:

1. “茶水間”與“廚房”在功能定位上有所不同，請詳述兩者之間的不同點。如果成為 **House Tutor**，你會如何向樓層用戶普及相關資訊並確保他們遵守使用指引。

As we know, the Pantry is different from the Kitchen, please indicate the differences. If you become one of the HTs, to make sure the residences clear the differences and follow the using guidance, what would you do?

2. 港澳受限於土地資源，高校宿舍向來供不應求，目前澳大半數以上的研究生未能住在校內，隨著澳門高等教育的發展，可入住比例將持續下降。如果成為 **House Tutor**，作為住宿生和大學之間溝通的橋梁，你會如何協助雙方面對這一問題？

Currently, less than 50% postgraduate students living in UM campus, since the shortage of land space in universities from Hong Kong and Macau. As the higher education developing in Macau, the percentage of postgraduate students living in PGH is coming lower. If you become one of the HTs, being connector between students and university to help both parties, what would you do?

**收集個人資料聲明 Personal Data Collection Statement**

澳門大學根據第1/2006號法律作為一所公立高等教育機構，將處理在本表格內所收集的個人資料作舉辦活動、提供服務及聯絡之用。The University of Macau being a public institution of higher education as set in Law No. 1/ 2006, will process the personal data collected on this form for activity organization, service providing and contact purposes.  
基於活動或服務所需，上述個人資料有可能轉交本澳或外地相關機構。Due to the needs of the activity or service, the personal data on this form may be transferred to other organizations in or outside Macao.  
申請人有權依法申請查閱、更正或更新其存於本校的個人資料。The applicants have the right to access, rectify or update their personal data stored at UM.

申請者簽名 Applicant's Signature

日期 Date

**If you are selected for our interview session next stage, please indicate below your preferred date and time for interview:**

(MULTIPLE choices, *please try to tick as many as possible*)

May 20 <sup>th</sup> (Monday)	May 21 <sup>st</sup> (Tuesday)	May 22 <sup>nd</sup> (Wednesday)	May 23 <sup>rd</sup> (Thursday)	May 24 <sup>th</sup> (Friday)
<input type="checkbox"/> 3pm-6pm	<input type="checkbox"/> 10am-1pm <input type="checkbox"/> 3pm-6pm	<input type="checkbox"/> 10am-1pm <input type="checkbox"/> 3pm-6pm	<input type="checkbox"/> 10am-1pm <input type="checkbox"/> 3pm-6pm	<input type="checkbox"/> 10am-1pm